



## INTEGRAL PRIVACY NOTICE

Jalisco Secretary of Education

### I.- Address of the person responsible.

615 Central Avenue, Guillermo González Camarena, Locality Residencial Poniente, Zip Code. 45136, Zapopan, Jalisco.

### II.- The personal data that will be processed.

Personal data refers to information concerning an identified or identifiable natural person.

To carry out the purposes described in this privacy notice, we will use the following personal data: Name, address, age, sex, photograph, marital status, address, place and date of birth, email, signature, Federal Taxpayer Registry (RFC), Single Population Registration Key (CURP), degree of studies and telephone, working life, the person to be given notice in case of accident.

Confidential information is the personal data of an identified or identifiable natural person relating to:

Address, telephone number and email, medical history, property data, marital status, among others described in the preceding paragraphs, as well as those referred to in article 21 of the Transparency and Access to Public Information Act of the State of Jalisco and its Municipalities.

Personal data and sensitive personal data will be protected by the Ministry of Education of the State of Jalisco and will be stored in an electronic capture system with the necessary security measures, as well as the physical means are locked strictly.

### III.- Legal basis that empowers the responsible to carry the PROTECTION and TREATMENT of the personal data collected.

In this regard, it should be noted that this unit is required to protect your personal data on the basis of The provisions of Article 6, Paragraph A, of Part III and 16 Second paragraph of the Political Constitution of the United Mexican States, in Articles 4 and 9 fraction V of the Political Constitution of the State of Jalisco, in article 3. 1. fractions III, XXXII, Articles 10, 11, 19, 24 and 87. 1. fractions I and X of the Law on the Protection of Personal Data in Possession of Obligated Persons of the State of Jalisco and its Municipalities, as well as in Article 17 of the Regulations on Transparency, Access to Public Information and Protection of Personal Data of the Centralized Public Administration of the State of Jalisco.

### IV.- Legal basis that empowers the responsible to COLLECT personal data.



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All the procedures and services carried out by this Ministry of Education of the State of Jalisco are in accordance with article 23 of the Organic Law of the Executive Power of the State of Jalisco and those provided for in article 8, 9, 11, 13, 16, 17, 18 fraction III , 20 fraction III and IV, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 34, 39, 40, 42, 44, 45 fraction V, 50, 51, 52, 53, 55, 57, 60, 61, 62 fraction III and 65 of the Internal Regulations of the Jalisco Education Secretariat, also Article 17 fractions I.I. , III, IV, V, VII and XII of the Law for Public Servants of the State of Jalisco and its Municipalities.

V.- The purposes of the processing for which personal data are obtained distinguishing those that require the consent of the owner. The personal data we collect from you, we will use them for the following purposes that are necessary for the various procedures or services that are requested:

a) This Obligated Person will collect according to the procedure to be made, personal and sensitive data that can be used for the processes of pre-registration, registration, re-registration, regularization, promotion, participation in calls, results, certification, in processes from normal basic and higher education, in official schools and particular educational institutions, in addition to those relating to the recruitment of staff to work in the secretariat, formalities and administrative matters, the holding of events, as well as for the safeguarding and control of information of complaints and monitoring of them, mediation, in order to grant a quality service and opportunity to meet the requirements of the generated and those that by their nature are derive from all of the above.

b) In addition, we inform you that we will use your personal information for the promotion, evaluation and integration of other services provided and provided within the secretariat, which, although not necessary for the requested service, do allow us and make it easier to give you better care.

c) Conducting socio-economic studies.

Likewise, we inform you that we do NOT collect personal information whose purpose is not necessary for the requested procedure or service.

The personal data collected in the personal data systems of the Ministry of Education of the State of Jalisco, may be processed without the consent of the owner, always in respect of their rights; taking as exceptions to the principles governing the processing of data, public safety, prevention or prosecution of crimes in this federal entity and public policy provisions, or where appropriate to protect the rights of third parties, as required establishes the second paragraph of article 16 of the Political Constitution of the United Mexican States, concatenated with the provisions of Chapter II of Title Six of the Law on the Protection of Personal Data in Possession of Obligated person of the State of Jalisco and its Municipalities.

Transfer of Personal Data. We inform you that we do NOT make transfers of personal information of which your consent is necessary, also when it is necessary to give a different treatment is will be informed to obtain your consent THROUGH the transfer consent letter, with



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the exceptions framed in article 75 of the Data Protection Act, which states that no authorization of the holder of the confidential information is required to provide third parties when it is in registries or in sources of public access; subject to a court order; or have the express consent of non-confidentiality, in writing, of the persons referred to in the information containing personal data; is necessary for statistical, scientific or general interest purposes by law and cannot be associated with individuals in particular; necessary for the prevention, diagnosis or medical care of the holder of such information; transmitted to state and municipal authorities, provided that the data is used for the exercise of their powers; transmitted from state and municipal authorities to third parties, for specific public purposes, without being used for other different purposes; related to the provision of stimulus, supports, subsidies and public resources; is necessary for the granting of concessions, authorizations, licenses or permits, and is considered non-confidential by express legal provision, in addition to the federal regulations applicable to the matter, if you do not express your refusal to stop such transfers, we will understand that it has been granted.

When personal data transfers are made, the following will be reported: Personal data consisting of name, Federal Taxpayer Registry key, personal email and payments related to salaries, salaries and benefits will be transmitted on a fortnightly basis or, where appropriate, in the periods in which the legal obligation of payment is generated, to a certification provider of digital tax receipts, as well as to the Tax Administration Service, which will concentrate in its tax mailbox.

You are informed that referrals are not considered transfers, nor the communication of data between areas or administrative units attached to the same subject obliged in the exercise of their powers. However, it is known that the personal data provided internally will also be used for internal control, audit, audit and, possibly end responsibilities and attention to contentious, administrative, judicial and/or labor matters, as well as those arising from the employment-administrative relationship between the public servant and this obligated person, as well as the Secretariat of Administration.

It is important that you consider that, by consenting to the transmission of personal data to the entities referred to, such information will be processed in a different personal data system to which this is the case is privacy notice, so you are advised to consult the privacy notice that corresponds to the personal data system held by the recipient.

VI.- Information on the use of mechanisms in remote or local means of electronic, optical or other technology, which allows to collect personal data automatically and simultaneously at the time the owner makes contact with them, if applicable. Information about the use of mechanisms in remote or local means of electronic, optical or other technology, which allows the collecting of personal data automatically and simultaneously at the same time as the holder makes contact with them, where applicable.

Personal data may be collected by this Ministry of Education, directly or indirectly, in writing and through electronic or technological means; the personal data you provide to the Unit will be solely and exclusively used to carry out the objectives and powers of this Ministry of



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Education, enshrined in numerals 34 of the Organic Law of the Executive Power of the State of Jalisco and those provided for in Article 8, 9, 11, 13, 16, 17, 18 fraction III, 20 fraction III and IV, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 34, 39, 40, 42, 44, 45 fraction V, 50, 51, 52, 53, 55, 57, 60, 61, 62 III fraction and 65 of the Rules of Procedure of the Secretariat of Education of the state of Jalisco, also Article 17 fractions I, III, IV, V, VII and XII of the Law for Public Servants of the State of Jalisco and its Municipalities.

VII.- The mechanisms, means and procedures available to exercise ARCO rights. The owner of the personal data may exercise his rights of access, rectification, cancellation and opposition of personal data (ARCO Rights) in accordance with the second paragraph of Article 16 of the Political Constitution of the United Mexican States, as well as according to title Third Chapters I, II and III of the Law on the Protection of Personal Data in Possession of Obligated Persons of the State of Jalisco and its Municipalities, by application filed at:

a.- Through the INFOMEX Jalisco Electronic System, incorporated into the Platform National Transparency <http://www.infomexjalisco.org.mx/InfomexJalisco/> b.- By free written or format presented in the Transparency Unit of the Strategic General Coordination of Social Development of the State of Jalisco, and/or to the Transparency Liaison Unit of the Ministry of Education of the Government of the State of Jalisco.

VIII.- The Address of the Transparency Unit. The Transparency Unit of the General Strategic Coordination of Social Development, located in 599 Americas Avenue, Cuauhtémoc building, 10th floor, Locality Lomas de Guevara, Guadalajara, Jalisco, with an opening hours from Monday to Friday from 09:00 to 15:00 hours, business days. Transparency Liaison Unit of the Ministry of Education, located in Prolongación Alcalde 1351, Building C, Locality Miraflores, Guadalajara, Jalisco, with a hours of operation from Monday to Friday from 09:00 to 15:00 hours, working days.

IX.- The means through which the responsible will communicate to the holders the changes to the privacy notice. This Privacy Notice is subject to changes and modifications as a result of updates and reforms in the legal framework and internal provisions of this Ministry of Education of the State of Jalisco, so it may change or be updated periodically, so we ask you to constantly review it on the website [Https://se.jalisco.gob.mx/](https://se.jalisco.gob.mx/) or in this publication, so that you can be aware of the latest version that governs the processing of personal data, despite the above the Privacy Agreement should always comply with applicable legal provisions.

## SIMPLIFIED PRIVACY NOTICE

Jalisco Secretary of Education

I.- The name of the person responsible. Ministry of Education, domiciled at 615 Central Avenue, Guillermo González Camarena, Locality Residencial Poniente, Zip Code. 45136, Zapopan, Jalisco.



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**II.- The purposes of the processing for which the personal data are obtained, distinguishing those that require the consent of the owner. The personal data we collect from you, we will use them for the following purposes that are necessary for the various procedures or services that are requested:**

**a) This Obligated Person collects according to the procedure to be made, personal and sensitive data that can be used for the processes of pre-registration, registration, re-registration, regularization, promotion, participation in calls, results, certification, in processes from normal basic and higher education, in official schools and particular educational institutions, in addition to those relating to the recruitment of staff to work in the secretariat, formalities and administrative matters, the holding of events, as well as for the safeguarding and control of information of complaints and monitoring of them, mediation, in order to grant a quality service and opportunity to meet the requirements of the generated and those that by their nature are derive from all of the above.**

**b) In addition, we inform you that we will use your personal information for the promotion, evaluation and integration of other services provided and provided within the secretariat, which, although not necessary for the requested service, do allow us and make it easier to give you better care.**

**c) Conducting socio-economic studies. Likewise, we inform you that we do NOT collect personal information whose purpose is not necessary for the requested procedure or service. The personal data collected in the personal data systems of the Ministry of Education of the State of Jalisco, may be processed without the consent of the owner, always in respect of their rights; taking as exceptions to the principles governing the processing of data, public safety, prevention or prosecution of crimes in this federal entity and public policy provisions, or where appropriate to protect the rights of third parties, as required establishes the second paragraph of article 16 of the Political Constitution of the United Mexican States, concatenated with the provisions of Chapter II of Title Six of the Law on the Protection of Personal Data in Possession of the Obligated Person of the State of Jalisco and its Municipalities.**

**III.- When transferring personal data that requires consent, you must inform: (a) The authorities, powers, entities, bodies and governmental bodies of the three government orders and the natural or moral persons to which the personal data is transferred; and the purposes of these transfers In this regard, the holder of the personal data is informed that no transfers of personal data that require his consent will be made; it is emphasized that they will be exclusively used for the purposes that were provided, in accordance with the purposes and powers set out in numerals 23 of the Organic Law of the Executive Branch of the State of Jalisco and those that provide for the Article 8, 9, 11, 13, 16, 17, 18 fraction III, 20 fraction III and IV, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 34, 39, 40, 42, 44, 45 fraction V, 50, 51, 52, 53, 55, 57, 60, 61, 62 III and 65 of the Internal Regulations of the Ministry of Jalisco , also Article 17 fractions I, III, IV, V, VII and XII of the Law for Public Servants of the State of Jalisco and its Municipalities.**

**IV.- The mechanisms and means available so that the holder, if any, can express his refusal for the processing of his personal data for purposes and transfers that require the consent of the owner. The owner of the personal data may exercise his rights of access, rectification,**



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cancellation and opposition of personal data (ARCO Rights) in accordance with the second paragraph of Article 16 of the Political Constitution of the United Mexican States, as well as according to title Third Chapters I, II and III of the Law on the Protection of Personal Data in Possession of Obligated persons of the State of Jalisco and its Municipalities, by application filed at:

a.- Through the INFOMEX Jalisco Electronic System, incorporated into the National Transparency Platform <http://www.infomexjalisco.org.mx/InfomexJalisco/> b.- By free written or format presented in the Transparency Unit of the Strategic General Coordination of Social Development of the State of Jalisco, and/or to the Transparency Liaison Unit of the Ministry of Education of the Government of the State of Jalisco. The Transparency Unit of the General Strategic Coordination of Social Development, located in Avenida Américas 599, Cuauhtémoc building, 10th floor, Colonia Lomas de Guevara, Guadalajara, Jalisco, with a opening hours from Monday to Friday from 09:00 to 15:00 hours, business days. Transparency Liaison Unit of the Ministry of Education, located in Prolongación Alcalde 1351, Building C, Colonia Miraflores, Guadalajara, Jalisco, with a hours of operation from Monday to Friday from 09:00 to 15:00 hours, working days. V.- The site where you can consult the integral privacy notice. The integral privacy notice is available for free access and consultation on our website <https://se.jalisco.gob.mx/> and/or on our transparency portal from the email address <http://se.jalisco.gob.mx/transparencia>

#### SHORT PRIVACY NOTICE

##### Secretary of Education of the State of Jalisco

The Secretary of Education of the State of Jalisco, with official address at 615 Central Avenue, Guillermo González Camarena, Locality Residencial Poniente, Zip Code. 45136, Zapopan, Jalisco, makes known that it will be considered as personal data, those who refer to information concerning an identified or identifiable natural person are also an essential part of an individual's identity, since they allow an accurate and objective reference to be made to a particularise of an individual person and make it subject to rights and obligations; data that may be processed solely and exclusively for the purposes that were provided, in accordance with the purposes and powers set out in numerals 23 of the Organic Law of the Executive Branch of the State of Jalisco and those that provide for the Article 8, 9, 11, 13, 16, 17, 18 fraction III, 20 fraction III and IV, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 34, 39, 40, 42, 44, 45 fraction V, 50, 51, 52, 53, 55, 57, 60, 61, 62 III and 65 of the Internal Regulations of the Ministry of Jalisco , also Article 17 fractions I, III, IV, V, VII and XII of the Law for Public Servants of the State of Jalisco and its Municipalities. The holders of personal data have the right to know about the treatment that will be given to the data provided to the Ministry of Education through the Privacy Notices found in each of the accesses of the properties of the Institution and to the electronic means by which personal data is collected in order to make informed decisions.

enero 2025.



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